

**HARVARD INSTITUTES OF MEDICINE / NEW RESEARCH BUILDING
ENVIRONMENTAL HEALTH AND SAFETY
REGISTRATION FORM FOR UNSTABLE MATERIALS**

Laboratory personnel who use or store any unstable materials including peroxide-forming chemicals, temperature sensitive, shock sensitive, and/or air sensitive chemicals are required to provide the following information and to submit this form¹ to the Harvard Institutes of Medicine (HIM)/ New Research Building (NRB) Environmental Health and Safety (EH&S) Office. Submit **one form for each room** where unstable materials are used and/or stored. Please provide updates whenever additional unstable materials are purchased. The HIM/NRB EH&S Office will request quarterly updates of this information.

Upon receiving a unstable material:

- Date all unstable materials upon receipt & upon opening
- Maintain an inventory of unstable materials
- Dispose of unstable materials as hazardous waste within 6 months after receipt or before their expiration date, whichever comes first

PI name and Department: _____

Safety Contact Name: _____

Safety Contact Telephone Number: _____

Building and Room Number where chemical(s) is(are) used/stored: _____

Check the situation that applies:

____ This is the first time that this form has been submitted for this room.

____ This information is provided in addition to that provided on the original form.

____ This is a quarterly update. The information provided here supersedes the information provided on the original form.

Please provide the following information:

Chemical Name	C.A.S. Number	Amount in Storage

If this is a quarterly update, have there been any changes since the last report? Yes No

Do you expect to generate waste containing any of these chemicals within the next three months? Yes No

If yes, approximately how much?

If any of these chemicals have been used but no waste was generated, briefly describe why no waste was generated. (use the back of this sheet or attach additional sheets)

Signature: _____ **Date:** _____

¹ *Hazardous Materials Manual, Appendix B6*, University of Nebraska at Kearney, in cooperation with Department of Physics and Physical Science, <http://rip.physics.unk.edu/hazmat/appendixb6.html>