

**HARVARD INSTITUTES OF MEDICINE / NEW RESEARCH BUILDING  
ENVIRONMENTAL HEALTH AND SAFETY  
REGISTRATION FORM FOR UNSTABLE MATERIALS**

Laboratory personnel who use or store any unstable materials including peroxide-forming chemicals, temperature sensitive, shock sensitive, and/or air sensitive chemicals are required to provide the following information and to submit this form<sup>1</sup> to the Harvard Institutes of Medicine (HIM)/ New Research Building (NRB) Environmental Health and Safety (EH&S) Office. Submit **one form for each room** where unstable materials are used and/or stored. Please provide updates whenever additional unstable materials are purchased. The HIM/NRB EH&S Office will request quarterly updates of this information.

Upon receiving a unstable material:

- Date all unstable materials upon receipt & upon opening
- Maintain an inventory of unstable materials
- Dispose of unstable materials as hazardous waste within 6 months after receipt or before their expiration date, whichever comes first

**PI name and Department:** \_\_\_\_\_

**Safety Contact Name:** \_\_\_\_\_

**Safety Contact Telephone Number:** \_\_\_\_\_

**Building and Room Number where chemical(s) is(are) used/stored:** \_\_\_\_\_

**Check the situation that applies:**

\_\_\_\_ This is the first time that this form has been submitted for this room.

\_\_\_\_ This information is provided in addition to that provided on the original form.

\_\_\_\_ This is a quarterly update. The information provided here supersedes the information provided on the original form.

**Please provide the following information:**

Chemical Name	C.A.S. Number	Amount in Storage

**If this is a quarterly update, have there been any changes since the last report?**  Yes  No

**Do you expect to generate waste containing any of these chemicals within the next three months?**  Yes  No

**If yes, approximately how much?**

**If any of these chemicals have been used but no waste was generated, briefly describe why no waste was generated.** (use the back of this sheet or attach additional sheets)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<sup>1</sup> *Hazardous Materials Manual, Appendix B6*, University of Nebraska at Kearney, in cooperation with Department of Physics and Physical Science, <http://rip.physics.unk.edu/hazmat/appendixb6.html>